



# INFORMATION GUIDE

## MEMBERSHIP RENEWAL

To all members  
How to complete your *Renewal Form*  
(January 1<sup>st</sup> to December 31<sup>st</sup>)

### **IMPORTANT:**

***The information written on your renewal form will be the information who will appear in the Membership Directory***

**MAKE SURE TO UPDATE YOUR EMAIL ADDRESS**

- **Guidelines:**

The information contained in the QGSA computerized database must be validated by you on this form, or you must make all necessary corrections. Please remember to enclose your payment with this Renewal form.

- **Member Number:**

Only one person is assigned a given number as a member, which is retained throughout your relationship with the Association regardless of the position held within the industry.

- **Class Code:**

Please fill in the code matching your own Class (see membership fees), as well as your Pesticide certificate number.

- **Address:**

Remember to show your Apartment or Suite number if the case.

- **Personal Information:**

If you chose **NO (N)** to your personal address being listed in the Member Directory (including our Website and other bulk mailings), only your name, cellular telephone number and e-mail address will appear in the *personal information data* in the Directory.

- **Correspondence Address:**

You must choose the letter **(P)** if you wish to receive your mail at **home**, or **(A)** if you wish to receive it at **work**.

If you did **NOT** authorize the Association to divulge your mailing address for all correspondence other than the QGSA's, you will not receive any type of correspondence directly from our suppliers. However, if this correspondence is sent to the QGSA you could receive advertising material.

- **Job Listing:**

On the form please fill in the main position held at the club or in the golf industry.

- **Pesticide Certificate:**

A copy of your new Pesticide certificate must be submitted to the Member Services of the QGSA at expiry date. This applies to Class **1A** (Superintendent), **1B** (Superintendent 2 years and less), **1AA** (Superintendent meeting the Professional Accreditation Program requirements), **4A** (Owner Superintendent), **4B** (Manager Superintendent), and **4C** (Professional Superintendent), **MS** (Master Superintendent). You may obtain the Request for Permit/Registration Certificate forms from the closest Regional Office of the Environment Minister.

(Please see reverse)



- **Dates to remember:**

*The renewal period without penalty – and which provides for all related benefits - is from October 1<sup>st</sup> to January 8.*

*Starting January 9, a \$15.00 penalty per renewing member applies.*

*Starting February 1<sup>st</sup>, over and above the \$15.00 penalty members who have not renewed lose the privilege of having their names listed in the Directory and will have to pay the difference between the member registration fees and the non-member registration fees to the annual convention.*

*Starting the Friday following the Congress, members who have not renewed will have their name deleted from all membership lists including Grassmaniac, as well as access to our Website.*

- **Supplier Members Section:**

This section is for supplier members only.

- **Membership Fee – Regular Members:**

| Code               | Description                 | Cost           | GST    | QST     | Total           |
|--------------------|-----------------------------|----------------|--------|---------|-----------------|
| 1 A-B<br>1AA<br>MS | Superintendent              | \$165.00       | \$8.25 | \$12.99 | <b>\$186.24</b> |
| 2                  | Assistant Superintendent    | \$135.00       | \$6.75 | \$10.63 | <b>\$152.38</b> |
| 3                  | Trainee or course employee  | \$60.00        | \$3.00 | \$4.73  | <b>\$67.73</b>  |
| 4 A                | Owner Superintendent        | \$165.00       | \$8.25 | \$12.99 | <b>\$186.24</b> |
| 4 B                | Manager Superintendent      | \$165.00       | \$8.25 | \$12.99 | <b>\$186.24</b> |
| 4 C                | Professional Superintendent | \$165.00       | \$8.25 | \$12.99 | <b>\$186.24</b> |
| 5                  | Honorary Member             | <b>NO COST</b> |        |         |                 |
| 6                  | Training Agent              |                |        |         |                 |

- **Membership Fee – Supplier Members:**

| Code | Description                                    | Cost     | GST     | QST     | Total           |
|------|--|----------|---------|---------|-----------------|
| 8    | Cost to the Company and one (1) representative | \$395.00 | \$19.75 | \$31.11 | <b>\$445.86</b> |
| 9    | Cost for each additional Representative        | \$120.00 | \$6.00  | \$9.45  | <b>\$135.45</b> |

- **Method of Payment:**

**Cheque**

Please make cheque or money-order payable to the **Quebec Golf Superintendents Association** and mail it in the enclosed return envelope.

**Credit Card**

Follow the instructions provided on the renewal form.

**For any further information, please contact our Member Services at 514-285-4874.**